



Elgin Community College & District 300



Dual Credit Program and Application Guide

School Year 2025 to 2026

What is Dual Credit?

Elgin Community College and its partner School Districts offer several dual credit program options to allow high school students to enroll in college courses. Students earn simultaneous high school and college credit. These programs provide a way to save time and money toward attaining higher education goals, experience college life, and prepare for a successful transition after high school.

Each Dual Credit program offers a unique opportunity to accommodate students' academic, behavioral, or social needs. **A summary of the available programs is outlined below.**

PROGRAM	SUMMARY
Full-Time Dual Credit at ECC	• Senior enrollment (one-year program). • Junior enrollment (two-year program). • Earn 30+ transferrable credits each semester. • Minimum of 12 credit hours each semester. • Courses are chosen from the Associate in Arts or Associate in Science degree plan.
Part-Time Dual Credit at High School or ECC	• Junior and senior enrollment. • Enroll in 1 to 2 courses each semester. • Maximum of 11 credit hours each semester. • Courses fulfill part of the postsecondary General Education Core Curriculum.
Part-Time Career Technical Education at High School or ECC	• Junior and Senior enrollment. • Maximum of 11 credit hours each semester. • Courses applied toward the requirements of an Associate of Applied Science degree. • Most programs provide students the opportunity to earn an academic and/or industry certification.

Why Enroll?

Students opt to participate in Dual Credit courses to:

- Experience rigorous coursework and experience the college environment.
- Earn college credit to help gain a head-start on college courses.
- Stand out in the college admission process.
- Develop skills, behaviors, and knowledge to support their transition to college.
- Save money – students should follow up with their district to see what costs are covered.

Program Details

Below are details of the various types of Dual Credit programs: Full-Time at ECC, Part-Time at ECC, and Part-Time at your high school.

Full-Time Dual Credit at ECC

SENIOR ENROLLMENT (1-YEAR PROGRAM)

- Students enroll in 4 to 5 courses each semester at the ECC campus.
- Courses add up to a minimum of 12 credit hours each semester.
- Students may earn 30+ transferable credits.
- Students complete COL 101 College Success during their first semester.
- Students meet with ECC's academic advising department to develop an academic plan.
- The school district reviews selected courses to ensure they meet the student's high school graduation requirements.
- Participation in high school activities may be impacted by the meeting times of course sections selected by the student.
- Transportation is the responsibility of the student.
- Textbooks will be the responsibility of the student to purchase unless they are Free and Reduced Lunch approved.

JUNIOR ENROLLMENT (2-YEAR PROGRAM)

- Students enroll in 4 to 5 courses each semester at the ECC campus.
- Complete 60 credits/degree requirements in two years (i.e., 15 credits per semester).
- Summer courses may be required between junior and senior year.
- Students complete COL 101 College Success during the first semester.
- Students meet with ECC's academic advising department to develop an academic plan.

- The school district reviews selected courses to ensure they meet the student's high school graduation requirements.
- Participation in high school activities may be impacted by the meeting times of course sections selected by the student.

Students are advised to register for course sections scheduled Monday to Friday from 8 am to 3:15 pm. To register for required and desired courses, some courses may need to be scheduled outside of this timeframe. Evening and online section options can be discussed with your counselor and ECC academic advisor.

Class schedules will not accommodate students' work schedules. The ECC academic calendar (i.e., the start and end date of each semester) may differ from your school district's calendar.

PROGRAM QUALIFICATIONS

- Current sophomore or junior at the time of application.
- Demonstrate college readiness – must have qualifying scores (PSAT/SAT/ACT or ECC Placement Tests).
- Meet other high school requirements as noted by district policies, including an interview with school staff if requested.
- Enrollment is limited and determined by the high school.

Part-Time Dual Credit at ECC or High School

PROGRAM QUALIFICATIONS

- Current sophomore or junior at the time of application.
- Demonstrate college readiness – must have qualifying scores (PSAT/SAT/ACT and/or ECC Placement Tests); These vary from course to course or Career Technical Education program.
- Meet other high school requirements as noted by your district's policies.

GENERAL EDUCATION

- Students enroll in a maximum of 11 credit hours each semester.
- Students choose courses based on academic interests and goals.
- Course options are preselected by ECC and the school district to ensure courses meet high school graduation requirements.
- Courses meet part of the General Education Core Curriculum requirements for a two-year college degree, which may transfer to a four-year college.
- Participation in high school activities may be impacted by the meeting times of course sections selected by the student.

GENERAL EDUCATION COURSES

The following is helpful when selecting courses with the help of your school counselor:

- **General Education:** In addition to courses required for specific majors, General Education courses satisfy a required set of core courses considered an essential foundation for a well-rounded education. **Note:** All General Education courses can also count as elective credit.
- **Elective:** Each program/institution sets a minimum number of credits that students must complete separate from General Education that may include course requirements for your intended major or minor.
- **Prerequisite:** Courses that require the successful (C or better) completion of another course to continue in the specified sequence (i.e., biology, chemistry, English, mathematics, or physics) are marked as "Prerequisite."

Course descriptions are available at catalog.elgin.edu.

CAREER TECHNICAL EDUCATION (CTE)

- Students choose a CTE program of study, which prepares students for employment in a career or technical area.
- Course options are offered on the ECC campus or at the high school.
- Each program includes courses in an Associate of Applied Science degree or certificate program.
- Credits earned do not necessarily transfer to a baccalaureate program.
- Participation in high school activities may be impacted by the meeting times of course sections selected by the student.

PART-TIME CAREER TECHNICAL EDUCATION PROGRAMS

- Automotive Service Technology
- Basic Nursing Assistant Training Program and Clinical Lab Technology
- Business & Financial Services
- Communication Design
- Computer Aided Design
- Criminal Justice and Digital Forensics
- Culinary Arts, Pastry Arts, Restaurant Management
- Early Childhood Education
- Fire Science & Safety – Fire Protection
- Information Technology
- Welding

Financial Aid and Minimum Academic Standards Requirements

Financial aid is not available to dual credit students; however, dual credit courses count as credits attempted/completed and are included when determining a student's academic progress and eligibility for future financial aid.

The Standard Academic Progress (SAP) policy measures a student's academic progress in three ways. Students must meet all three standards to be in good status.

- A. **Cumulative Grade Point Average:** You must achieve and maintain at least a cumulative grade point average of 2.00 at the College, including transferred, repeated, and remedial credits.
- B. **Cumulative Completion Rate:** You must successfully complete at least 66.67% of all credit hours attempted at the College, including transferred credits.
 - a. Grades of A, B, C, D, CR, and S count as credit hours attempted and completed.
 - b. Grades of E, F, W, WF, AW, and Z count as credit hours attempted but not completed.
 - c. Grades of I, U, AU, NR, and NC do not count in this calculation as they are neither attempted nor completed.
 - d. **Note:** Transferred, repeated, and remedial courses are included in determining if you meet the cumulative completion rate standard.
- C. **Maximum Time Frame:** You must complete your program of study within 150% of attempted credit hours relative to the credit hours required to complete the program.
 - a. Example: A degree-seeking student may attempt no more than 90 credit hours to complete a 60-credit hour program; a certificate-seeking student may attempt no more than 45 credit hours to complete a 30-credit hour program. If, during the SAP review, it becomes clear that you cannot mathematically complete your program within the maximum time frame, you may become ineligible for financial aid.
 - b. **Note:** Transferred, repeated, and remedial courses are included to determine if you meet the maximum time frame standard.

What Is Next?

1. Review the dual credit program options carefully.
2. Talk with your parents/guardians about the program options to identify which may work best for you.
3. Schedule a meeting with your high school counselor to confirm which program may work best for you, including reviewing the criteria for participating in these programs and ECC minimum requirements for enrollment.
4. If you meet the Dual Credit Program requirements, complete the D300 Dual Credit Agreement form and ECC's Dual Credit application by the end of course registration (***no later than February 1***).

How do I Apply?

This section provides information about the application and testing process for students applying to an ECC Dual Credit program. Students can meet with their **high school counselor to review the application process, timeline, and deadlines** specific to their school district as needed.

Please note that each Dual Credit option (i.e., Full-Time vs. Part-Time) may have different criteria for qualifying. For example:

- Minimum competencies (i.e., Benchmark scores in reading, writing, and/or math).
- Satisfactory progress towards high school graduation.
- Attendance record.

After students discuss their eligibility with their high school counselor, they must complete an ECC application. Instructions on how to fill out the application are included in the following sections. Please follow these steps carefully; failure to do so will result in an incomplete application.

You can register by computer or on your smartphone by going to [DualEnroll](#) and clicking on "**Create My Account.**" Once you click "Create My Account," you'll receive a text message with an activation code or an email with a link to confirm your account. You must confirm your account before you can proceed with the registration. After the application is processed, ECC will provide information on how to complete the required ECC placement tests or submit qualifying test scores.

The ECC Dual Credit Office will communicate with high schools throughout the application and testing process. Confirmation of application and test scores will be continuously shared with the high school counseling staff. Students are highly

encouraged to follow up with their high school counselor with any questions regarding their application and admissions status.

As a reminder, all admissions decisions will be based on students meeting all ECC and high school requirements. High schools will communicate admission decisions, and ECC will follow up with an invitation to a "Welcome Night" event for students accepted into a Dual Credit program.

Application Timeline and Deadlines

1. Complete the **Dual Credit D300 Program Agreement** and submit it to your school. These will be available from your school in mid-January.
2. **ECC Application Deadline:** February 1
3. **Placement Testing Deadline:** February 1
4. **Admission Decision:** March 15

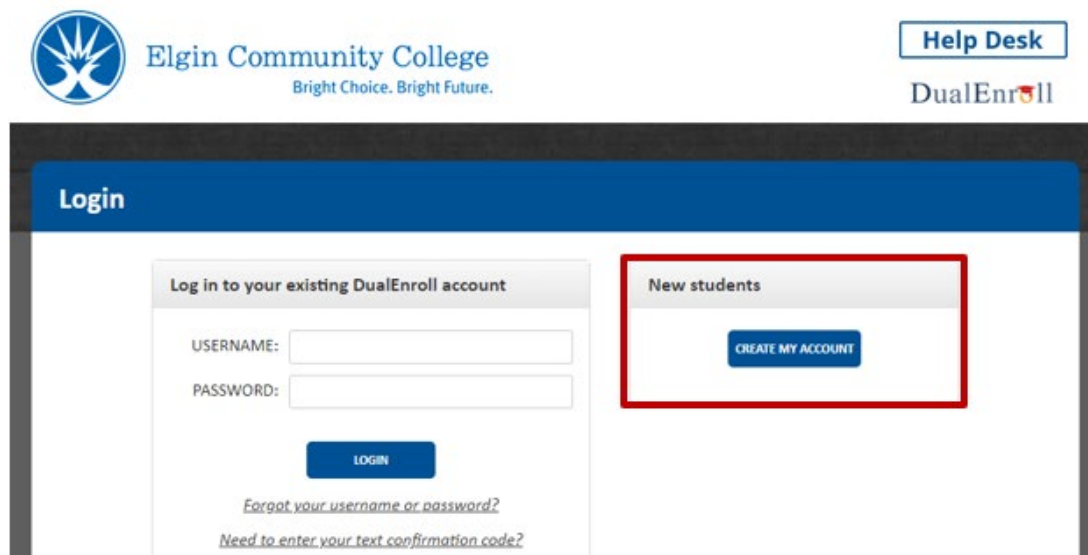
Dual Credit Application Instructions



Steps to Complete Your ECC Application Using DualEnroll.

Scan the QR code or go to elgin.dualenroll.com to access the Elgin Community College application on the DualEnroll platform.

1. Under "New students," click "**Create My Account.**"



2. Complete the New Student Account Creation screen. Select your High School from the drop-down menu. Create a unique login and password, confirm the password, and then complete your First and Last Name, Date of Birth, and Email and/or Cell phone. Email and cell phone must be unique to you. The email should

be your personal email. Click "**Create Account**".

New Student Account Creation

Create your account — Required fields are marked with a *

HIGH SCHOOL: *

CREATE LOGIN: *

CREATE PASSWORD: *

RETYPE PASSWORD: *

First Name: *

Middle Name:

Last Name: *

Date of Birth: *

Email:

Cell Phone (text messages): *

☐ I prefer not to provide a cell phone

☐ I'm not a robot

[reCAPTCHA](#)
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[CREATE ACCOUNT](#)

- Once your account is created, the login screen will display a message that you have signed up successfully and an alert that an email will be sent to your email to confirm your account.
- You must click "**Confirm my account**" to continue. This step will automatically open the application on the DualEnroll site.

Note: The application process may be revised slightly. Students are encouraged to connect with their high school counselor for assistance.

Submitting Transcripts

Elgin Community College and the high school will confirm students' current unweighted high school GPA before a final admission decision is determined.

All students admitted into a Dual Credit program will have their final (School Year 2024-2025) high school transcript submitted no later than June 30, 2025.

Note: Your high school administration will send an official transcript to the ECC's Admissions Office.

Preparing for Testing

Placement tests assess students' skill levels and are used to confirm academic readiness to enroll in college courses. Before taking the placement test, review the "How does the test work?" and "How can I prepare for the test?" sections on the linked pages below for access to practice questions and examples. The more practice, the better students will do!

- [Math Placement Test Prep](#)
- [Reading Placement Test | Elgin Community College \(ECC\)](#)

Testing Information

After submitting an online application, students must complete the required placement tests associated with their program/courses. **If students have qualifying PSAT, SAT, or ACT scores, they must submit their score report to the ECC Admissions Office.**

All students must meet the minimum college-level benchmarks in reading, writing, mathematics, and foreign language required by the courses/program for which you are seeking enrollment in the next academic year.

Placement tests can be taken remotely or on campus. Visit the [ECC Testing Services webpage](#) for more information.



An appointment is required for testing. Visit registerblast.com/elgin to schedule an appointment OR scan the QR code.

Students who plan to complete ECC's Placement Tests are limited to two (2) attempts for the Reading and Writing tests and five (5) attempts for the Math test.

Note: The allotted attempts do not reset after high school graduation. Reading and Writing test scores expire after five (5) years and two (2) years for Math scores. If a student plans to continue at ECC after high school graduation, then they should be aware that the scores they earn while applying to one of the Dual Credit programs may be used for placement and enrollment.

Testing Accommodations

If you have a documented accommodation and need to arrange for testing, please make an appointment with the coordinator of ADA and Student Access and Disability Services by calling 847-214-7717.

PSAT/SAT or ACT Testing

Students can use their qualifying PSAT/SAT or ACT to fulfill their ECC placement requirements. Please contact your school counselor to learn more about these testing options.

Testing Requirements – Benchmark Scores

Full-Time Dual Credit Program

Below are the benchmark scores students must earn to meet the Full-Time Dual Credit Program's testing requirements. Students in the Full-Time program will select from courses that require they meet the reading, writing, and mathematics minimum competencies.

Subject	ECC Placement	PSAT/SAT	ACT
Reading Score	95	480	19
Writing/English Score	55	480	19
Math Score	46	530	22

Part-Time Dual Credit Program

Students applying to a Part-Time Dual Credit Program are required to meet the minimum competencies associated with their General Education course/s or CTE program. All General Education courses require satisfaction of minimum competencies listed above, and select courses require higher test scores to satisfy specific course prerequisites (see the [ECC Course Catalog](#) for specific course prerequisites). Students can fulfill these requirements through their PSAT/SAT or ACT scores.

Part-Time General Education Program

In place of the PSAT/SAT or ACT scores noted above, students may complete ECC's placement tests to meet the minimum competencies. Plan to review testing requirements for specific courses with your high school counselor before submitting your Dual Credit application.

REQUIREMENTS FOR COMMUNICATIONS COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
English Composition I	ENG 101	95	55	None
English Composition II	ENG 102	None	None	None

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Fundamentals of Speech	CMS 101	95	55	None

REQUIREMENTS FOR MATHEMATICS COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
General Education Statistics	MTH 102	95	None	46
College Algebra	MTH 112	95	None	46
Statistics I	MTH 120	95	None	61
Trigonometry	MTH 114	95	None	61
Calculus with Analytic Geometry I	MTH 190	95	None	76
Calculus with Analytic Geometry II	MTH 210	None	None	None
Calculus with Analytic Geometry III	MTH 230	None	None	None

REQUIREMENTS FOR LIFE SCIENCES COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Biology for Contemporary Society	BIO 108	95	55	30
Principles of Biology	BIO 118	95	55	46
Human Anatomy and Physiology I	BIO 245	None	None	None

REQUIREMENTS FOR PHYSICAL SCIENCES COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
General Chemistry I	CHM 142	95	None	61
General Chemistry II	CHM 143	None	None	None
Engineering Physics I	PHY 211	95	None	None
Engineering Physics II	PHY 212	None	None	None

REQUIREMENTS FOR FINE ARTS COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Art Appreciation	ART 115	95	55	None
Music Appreciation	MUS 105	95	55	None
Theater Appreciation	THE 101	95	55	None

REQUIREMENTS FOR HUMANITIES COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Ethics	HUM 216	95	55	None
Introduction to Literature	LIT 201	95	55	None
Introduction to Western Humanities	HUM 101	95	55	None

REQUIREMENTS FOR SOCIAL SCIENCES COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Principles of Microeconomics	ECN 201	95	55	46
Principles of Macroeconomics	ECN 202	95	55	46
U.S. History to 1870	HIS 151	95	55	None
U.S. History Since 1865	HIS 152	95	55	None

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
American Government	POS 150	95	55	None

REQUIREMENTS FOR BEHAVIORAL SCIENCES COURSES

Course Name	Course Prefix	Reading Test	Writing Test	Math Test
Introduction to Psychology	PSY 100	95	55	None
Introduction to Sociology	SOC 100	95	55	None

REQUIREMENTS FOR MODERN LANGUAGES

Course Name	Course Prefix	Reading Test	Writing Test	Prerequisite
Elementary Spanish I	SPN 101	None	None	None
Elementary Spanish II	SPN 102	95	55	One of the following: • Grade of C or better in SPN 101. • One year of high school Spanish with a grade of C or better. • Appropriate placement score on WebCAPE exam.
Intermediate Spanish I	SPN 201	95	55	One of the following: • Grade of C or better in SPN 102. • Two years of high school Spanish with a grade of C or better. • Appropriate placement score on WebCAPE exam.
Intermediate Spanish II	SPN 202	95	55	One of the following: • Grade of C or better in SPN 201. • Three years of high school Spanish with a grade of C or better. • Appropriate placement score on WebCAPE exam.

Part-Time Career Technical Education Program

In place of PSAT/SAT or ACT scores, students may complete ECC's placement tests to meet the minimum competencies. Plan to review testing requirements for specific courses and programs with your high school counselor before submitting your Dual Credit application.

Note: Students applying for any of these programs should anticipate courses requiring online and in-person instruction. All courses below are subject to availability, and alternative course options may be offered to align with the career of interest in a case-by-case situation. Visit the [Credit Classes page](#) of the ECC website for information on course prerequisites and the different instructional delivery methods students can expect.

Course delivery terms may differ based on seat limitation, e.g., students in the Basic Nursing Assistant Training Program and Clinical Lab Technology may take CLT courses during the fall and NUR courses during the spring term and vice versa.

Testing requirements and program timelines for each program are outlined in the following sections.

BUSINESS AND FINANCIAL SERVICES

Testing Requirements

ECC Placement Test	First Year Requirement	Second Year Requirement
Reading Score	Not required	95 or higher (Required for ECN 201/202)
Writing Score	Not required	55 or higher (Required for ECN 201/202)
Math Score	14 or higher (Required for BUS 120)	46 or higher (Required for ECN 201/202)

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	BUS 100 Introduction to Business	Wednesdays	12:30 to 1:45 pm	3
First Year, Fall	CIS 110 Introduction to Computers	Tuesdays	1 to 2:15 pm	3
First Year, Spring	BUS 120 Business Mathematics	Online	Asynchronous	3
First Year, Spring	ACC 110 Introductory Accounting	Wednesdays	12:30 to 1:45 pm	3
Second Year, Fall	ACC 200 Financial Accounting	Mondays and Wednesdays	12 to 1:40 pm	4
Second Year, Fall	ECN 201 Microeconomics	Tuesdays and Thursdays	12:30 to 1:45 pm	3
Second Year, Spring	ACC 240 Managerial Accounting	Wednesdays	12 to 1:40 pm	4
Second Year, Spring	ECN 202 Macroeconomics	Online	Asynchronous	3

AUTOMOTIVE SERVICE TECHNOLOGY

Certifications

- ECC BVS in Engine Mechanical Repair Specialist
- ECC BVS in Brake and Suspension Specialist

Testing Requirements

None

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	AUT 151 Automotive Engine Service and Repair	Mondays, Tuesdays, Wednesdays, and Thursdays	12:45 to 3:25 pm	7
First Year, Spring	AUT 171 Automotive Suspensions and Wheel Alignment	Mondays, Tuesdays, and Wednesdays	12:45 to 3:25 pm	5
Second Year, Fall	AUT 172 Automotive Brake Systems	Mondays, Tuesdays, and Wednesdays	1 to 3:40 pm	5
Second Year, Spring	BUS 101 Business Communications	Mondays and Wednesdays	12:30 to 1:45 pm	3

BASIC NURSING ASSISTANT TRAINING PROGRAM & CLINICAL LAB TECHNOLOGY

Certifications

ECC BVS in Basic Nurse Assistant Training Program

Testing Requirements

ECC Placement Test	First Year Requirement	Second Year Requirement
Reading Score	95 or higher	95 or higher (Required for BIO 110 and PSY 100)
Writing Score	Not required	55 or higher (Required for BIO 110 and PSY 100)
Math Score	ALEKS score of 14 or higher	46 or higher (Required for BIO 110)

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	NUR 105 Basic Nurse Assistant Training Program: Lecture	Mondays, Wednesdays, and Thursdays	12:30 to 3:30 pm	7
First Year, Fall	NUR 105 Basic Nurse Assistant Training Program: Clinical	Tuesdays, Wednesdays, or Thursdays	2:30 to 10:30 pm	-
First Year, Spring	CLT 101 Phlebotomy	Mondays and Wednesdays	2 to 3:30 pm	3
First Year, Spring	HPE 112 Intro to Medical Terminology	Online	Asynchronous	
Second Year, Fall	BIO 110 Principles of Biology: Lecture	Mondays and Wednesdays	1:30 to 2:45 pm	4
Second Year, Fall	BIO 110 Principles of Biology: Lab	Tuesdays	1 to 2:50 pm	-
Second Year, Fall	PSY 100 Introduction to Psychology	Tuesdays and Thursdays	2 to 3:15 pm	3
Second Year, Spring	BIO 245 Anatomy and Physiology I	Mondays and Wednesdays	12:30 to 2:20 pm	4

COMMUNICATION DESIGN

Certifications

ECC BVS in Adobe Creative Suite

Testing Requirements

None

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	CDN 105 Color Theory	Online	Asynchronous	3
First Year, Fall	CDN 107 Introduction to Digital Design	Online	Asynchronous	3
First Year, Spring	CDN 110 Image Design/Photoshop	Mondays and Wednesdays	2 to 4:20 pm	3
First Year, Spring	CDN 101-Introduction to 2D-Design	Tuesdays and Thursdays	To be determined	3
Second Year, Fall	CDN 232 Sound Design	Mondays and Wednesdays	To be determined	3
Second Year, Fall	CDN 230 Introduction to Videography	Tuesdays and Thursdays	2 to 4:20 pm	3
Second Year, Spring	CDN 201 Layout Design	Online	Asynchronous	3
Second Year, Spring	CDN 236 Motion Graphics/Spec Effects	Mondays and Wednesdays	2 to 4:20 pm	3

COMPUTER AIDED DESIGN

Certifications

ECC BVS in SolidWorks

Testing Requirements

None

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	CAD 101 Introduction to Engineering Design	Mondays, Wednesdays, and Fridays	12:30 to 2:10 pm	4
First Year, Fall	CAD 120 Introduction to SolidWorks	Tuesdays	12:30 to 3:10 pm	3
First Year, Spring	CAD 206 Industrial Design Problems	Mondays, Wednesdays, and Fridays	12:30 to 2:10 pm	4
First Year, Spring	CAD 121 Advanced Concepts in SolidWorks	Tuesdays and Thursdays	12:30 to 1:20 pm	3
Second Year, Fall	CAD 108 Intro to Micro-CAD AutoCAD (first eight weeks)	Tuesdays and Thursdays	6 to 9:40 pm	3
Second Year, Fall	CAD 118 Computer Graphics Advanced AutoCAD (second eight weeks)	Online	Asynchronous	3
Second Year, Spring	BUS 101 Business Communications	Mondays and Wednesdays	1 to 2:15 pm	3
Second Year, Spring	CAD 205 Geometric Dimensioning & Tolerancing	Tuesdays and Thursdays	12:30 to 2:10 pm	3

CRIMINAL JUSTICE AND DIGITAL FORENSICS

Testing Requirements

None

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	CRJ 101 Introduction to Criminal Justice	Mondays and Wednesdays	12:30 to 1:45 pm	3
First Year, Fall	CIS 110 Computer Concepts & Business Appliances	Thursdays	1 to 3:35 pm	3
First Year, Spring	CRJ 110 Introduction to Corrections	Online	Asynchronous	3
First Year, Spring	CIS 171 Introduction to Cyber Crimes	Tuesdays	12:45 to 2:20 pm	3
Second Year, Fall	CRJ 180 Crime Prevention	Mondays and Wednesdays	12:30 to 1:45 pm	3
Second Year, Fall	CIS 170 Introduction to Digital Forensics	Tuesdays and Thursdays	12:30 to 4 pm	3
Second Year, Spring	CRJ 199 Community Based Policing	Tuesdays and Thursdays	12:30 to 1:45 pm	3
Second Year, Spring	CIS 271 Application Device Evidence Recovery	To be determined	To be determined	3

CULINARY ARTS, PASTRY ARTS, RESTAURANT MANAGEMENT

Certifications

- ECC BVS in Cook Assistant/Baker Assistant
- Industry Certification in ServSafe Manager

Testing Requirements

ECC Placement Test	First Year Requirement	Second Year Requirement
Reading Score	Grade of C or better in RDG 091 or LTC 099	
Math Score	Grade of C or better in MTH 090, or satisfaction of other placement criteria	

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	PAS 101 Baking Fundamentals I (weeks 6 to 16)	Mondays and Wednesdays	5 to 9:15 pm	4
First Year, Spring	HOS 101 Intro to the Hospitality Industry (weeks 1 to 6)	Mondays and Wednesdays	2 to 3:30 pm	3
First Year, Spring	CUL 101 Cooking Fundamentals I (weeks 6 to 16)	Mondays and Wednesdays	5 to 9:15 pm	4
Second Year, Fall	HOS 212 Quantity Food Purchasing	Tuesdays	3 to 4:15 pm	3
Second Year, Spring	HOS 215 Hospitality Supervision (weeks 5 to 16)	Online	Asynchronous	3

EARLY CHILDHOOD EDUCATION

Testing Requirements

ECC Placement Test	First Year Requirement	Second Year Requirement
Reading Score	95 or higher (Required for PSY 100)	Not required
Writing Score	55 or higher (Required for PSY 100)	Not required

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	PSY 100 Introduction to Psychology	Tuesdays and Thursdays	2 to 3:15 pm	3
First Year, Fall	ECE 102 Introduction to Early Childhood Education	Online	Asynchronous	3
First Year, Spring	EDN 100 Introduction to Education	Online	Asynchronous	3
First Year, Spring	ECE 100 Health, Safety, Nutrition/Young Child	Online	Asynchronous	3
Second Year, Fall	ECE 124 Curriculum Planning/Young Child	Thursdays	7:30 to 8:45 pm	3
Second Year, Fall	ENG 101 English Composition I	Tuesdays and Thursdays	12:30 to 1:45 pm	3
Second Year, Spring	ECE 174 Child Growth and Development	Online	Asynchronous	3
Second Year, Spring	ENG 101 English Composition II	Tuesdays and Thursdays	12:30 to 1:45 pm	3

FIRE SCIENCE AND SAFETY – FIRE PROTECTION

Certifications

- ECC BVS in Emergency Medical Technician – Basic

Testing Requirements

ECC Placement Reading Score:

First Year = 95 or higher (Required for PSY 100 & CMS 101)

ECC Placement Writing Score:

First Year = 55 or higher (Required for PSY 100 & CMS 101)

Program Timeline

First Year – Fall Term - Day & Times subject to change		ECC Credit Hours
FSS 101-Principles of Emergency Services	Mondays and Wednesdays: 8:00 AM – 9:15 AM Or Tuesdays and Thursdays: 8:00 AM – 9:15 AM	3
CMS 101-Fundamentals of Speech	Mondays and Wednesdays: 8:00 AM – 9:15 AM Or Tuesdays and Thursdays: 8:00 AM – 9:15 AM	3
First Year – Spring Term - Day & Times subject to change		ECC Credit Hours
FSS 115-Emergency Medical Responder	Mondays and Wednesdays: 8:00 AM – 9:15 AM Or Tuesdays and Thursdays: 8:00 AM – 9:15 AM	3
PSY 100-Intro to Psychology	Mondays and Wednesdays: 8:00 AM – 9:15 AM Or Tuesdays and Thursdays: 8:00 AM – 9:15 AM	3

INFORMATION TECHNOLOGY

Testing Requirements

ECC Placement Test	First Year Requirement	Second Year Requirement
Math Score	46 or higher (Required for CIS 105/121)	

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	CIS 105 Introduction to Computer Programming	To be determined	To be determined	4
First Year, Fall	CIS 110 Computer Concepts & Business Appliances	Tuesdays and Thursdays	12:30 to 1:45 pm	3
First Year, Spring	CIS 230 Computer Hardware & Troubleshooting	Tuesdays	1 to 2:40 pm	4
First Year, Spring	CIS 231 Intro to Windows OS	To be determined	To be determined	3
Second Year, Fall	CIS 252 Network Fundamentals	Mondays	11:30 am to 1:10 pm	3
Second Year, Fall	CIS 121 Computer Science I	To be determined	To be determined	4

WELDING

Testing Requirements

Welding

Program Timeline

Days and Times subject to change

Term	Course	Days	Times	Credit Hours
First Year, Fall	WEL 101 Welding I	Mondays and Wednesdays	12 to 3:35 pm	2.5
First Year, Fall	WEL 102 Welding II	Mondays and Wednesdays	12 to 3:30 pm	4
First Year, Spring	WEL 208 Welding III	Mondays and Wednesdays	12:30 to 4 pm	2
First Year, Spring	WEL 220 MIG Welder Qualification	Tuesdays	12:30 pm to 5:40 pm	3

Helpful Resources

How to find your ECC ID: <https://apps.elgin.edu/account/WhatsMyUserID>

How to access your ECC Student Email:

ECC Student Email

ECC student email accounts are provided by Google® using their webmail service Gmail®.

Login Instructions

First-time user:

1. You must reset your accessECC [account password](#) before logging in. Resetting your password will activate your email account and sync your email password to match your accessECC password.
2. Once your accessECC password has been reset, your email account will be enabled. Log in at mail.student.elgin.edu.
3. Your username and password will match your accessECC portal username and password.
4. Accept the "Gmail Acceptable Use Policy" when logging in.
5. After accepting the policy, your ECC student email account is ready. Your full email should look like this:
YourUserID@student.elgin.edu

How to log in to AccessECC:

1. You need your user ID | [show me my user ID](#)
2. You need your password | [get/reset my password](#)

3. Once you gather your credentials, [log in](#).

Elgin Community College in High School Programs

Website: elgin.edu/dualcredit

Email: dualcredit@elgin.edu