

**COMMITTEE OF THE WHOLE MINUTES  
MARCH 10, 2025**

The Board of Trustees of Community College District 509, Counties of Kane, Cook, DuPage, McHenry and DeKalb, State of Illinois, held a meeting of the Committee of the Whole on Monday, March 10, 2025, in Building E, Room 100.01.

**1. Call to Order by Presiding Officer**

Chair Redmer called the meeting to order at 3:30 p.m., indicated that a quorum was present, and asked the recorder to call roll.

*Trustees present:* Dr. Redmer, Ms. Rakow, Dr. Ollayos, Mr. Nowak, Mr. Rodriguez, Mr. Parks, Ms. Arroyo and Ms. Heiser.

*Trustees absent:* None

*ECC Staff present:* Dr. Heinrich, President; Dr. Schopen, VP, Teaching, Learning & Student Development; Dr. Wagner, VP, Business & Finance; Mr. Vazquez, General Counsel; and Ms. Kerruish, Recorder; ECC staff and visitors.

**2. Pledge of Allegiance**

The Pledge of Allegiance was led by Ms. Karla Jimenez.

**3. Introductions**

Introductions were made.

**4. Approval of Meeting Minutes of the Committee of the Whole, January 27, 2025**

Chair Redmer requested approval of the minutes of January 27, 2025.

*Motion:* Trustee Nowak moved to approve the minutes as presented.

*Second:* Trustee Rodriguez seconded the motion.

*Roll-Call Vote:* Aye, 7; Redmer, Rakow, Nowak, Ollayos, Arroyo, Parks and Rodriguez; nay, 0; and Student Trustee Heiser, aye. Motion carried.

**5. Presentations**

**A. Update to the 2020 Master Plan – Perkins & Will**

Mr. Michael Dolter and Mr. Andrew Broderick provided a review of the process regarding updates to the master plan over the next five years; as we are currently at the mid-point of the 2020 plan. Trustees discussed the opportunities for Building O when it is vacated. Targeted spaces were mentioned for specialized improvements. Additional classrooms are not needed. There is a desire to have a ‘front door’ for students; a welcome area where all things related to enrollment, transfer, etc. are co-located. Consolidation and co-location of other areas were reviewed.

**B. Sabbatical Report – Professor Zacker**

Professor Zacker provided a detailed report on his recent sabbatical.

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**6. Construction Update**

Dr. Wagner, VP, Business & Finance, provided an overview of the current construction projects on campus.

• **Internal Digital Signage Project**

This project is substantially complete. The large video wall and sound system in the Jobe Lounge are functional.

• **Manufacturing and Technology Center Building Project**

Grading has begun, foundation and footings are in process of being poured for the eastern portion of the building. Masonry will begin at the end of March with steel on schedule for early to mid-May. The construction footprint will move further west as progress continues. Remarkable progress has been made to close the schedule gap from earlier delays; twelve weeks off schedule down to three weeks from the original schedule.

• **New Truck Driving Classroom Building Project**

The architectural drawings needed to be reimagined as the truck driving skills lot requires additional space to accommodate six lanes. This addresses the Illinois Secretary of State's changed regulations for the skill training. These changes include the need to expand both the skills lanes and the space between lanes to ensure that our program meets the ILSOS requirements. Perkins & Will has provided the revised drawings. Discussions are in progress with Shales McNutt Construction regarding cost implications. Discussions with the City of Elgin regarding the required new design to confirm permitting is underway.

• **Disability Services Space Remodel**

Demolition is slated to begin the week of Spring Break (March 31). Construction will commence immediately thereafter with the contractors working with / around the college schedule to reduce disruptions.

**7. Review Board Actions on the March 11, 2025 Regular Board Meeting Agenda**

**A. Purchases**

1. Acoustical Drapery Purchase
2. Brake Lathes Purchase
3. Carpet Replacement – Building G, Room 218
4. Construction Fees for the Creation of a New Space for the Student Access and Disability Services Area
5. Pianos Purchase
6. Video Servers Purchase
7. Ratification of Contract Management Software Renewal
8. Ratification of E-Mail Protection Server Software Renewal
9. Ratification of Spring Sports Bus Transportation

**B. Other Agenda Items**

There were no questions brought forward regarding any of the March 11, 2025 agenda items.

**8. Spotlight**

Ms. Karla Jimenez, Chief Community & Government Relations Officer, was spotlighted.

**9. Audience Wishing to Address the Board**

There were no audience members wishing to address the Board

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*The Board recessed at 4:42 p.m. and reconvened at 4:48 p.m.  
Trustee Heiser returned to the meeting at 4:52 p.m.*

**10. Old Business**

There was no old business brought forward.

**11. New Business**

**A. Items of Professional Growth**

**1. Board Goal Assessment**

Due by April 14.

**2. Board Self-Evaluation**

Due by April 14.

**3. Board Retreat Dates – June 16 & 17**

**4. Special Meeting – April 28**

This meeting is tentatively scheduled for 5:30 p.m.

**5. Community Engagement Events**

Upcoming community engagement events were reviewed.

**B. President's Remarks**

Dr. Heinrich provided an update regarding commencement ticketing and overflow due to the number of graduates expected in May. This is a pilot plan and will be revisited to determine how to proceed in the future.

**C. Chair's Remarks**

Chair Redmer reminded Trustees about attending the Reception for Dr. Heinrich on March 19.

**D. Announcements**

Trustee Rakow and Trustee Rodriguez are reviewing the Board Policies and will have a draft document for review at the April Board meeting.

**E. Issues for Next Month's Agenda**

No issues were brought forward for the next agenda.

**12. Adjournment**

**Motion:** Trustee Nowak moved to adjourn the meeting.

**Second:** Trustee Arroyo seconded the motion.

**Voice Vote:** Aye, 7; Redmer, Rakow, Nowak, Ollayos, Rodriguez, Parks and Arroyo; Nay, 0; Student Trustee Heiser, aye. Motion carried.  
The meeting was adjourned at 5:02 p.m.

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Shane Nowak, Board Secretary

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Diane Kerruish, Board Recorder